



## YEARLY STATUS REPORT - 2021-2022

<b>Part A</b>	
<b>Data of the Institution</b>	
<b>1.Name of the Institution</b>	JANJATIYA SANDHYA (DEGREE) MAHAVIDYALAYA
• Name of the Head of the institution	KRISHNA MOHAN SAH
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	06433228175
• Mobile No:	9304631531
• Registered e-mail	kmohanjjs@gmail.com
• Alternate e-mail	jjsdegreecollegemjm@gmail.com
• Address	Ambedkar Nagar Mihijam
• City/Town	Mihijam
• State/UT	Jharkhand
• Pin Code	815354
<b>2.Institutional status</b>	
• Affiliated / Constitution Colleges	Affiliated
• Type of Institution	Co-education
• Location	Semi-Urban

• Financial Status	Grants-in aid				
• Name of the Affiliating University	Sidho Kanhu Murmu University				
• Name of the IQAC Coordinator	Dr. Rakesh Ranjan				
• Phone No.	06540274416				
• Alternate phone No.	7903355048				
• Mobile	7903355048				
• IQAC e-mail address	ranjanrakesh014@gmail.com				
• Alternate e-mail address	dr.pkumari1964@gmail.com				
<b>3. Website address (Web link of the AQAR (Previous Academic Year))</b>	<a href="http://www.jjsdegreecollegemihijam.com/18-19AQAR">http://www.jjsdegreecollegemihijam.com/18-19AQAR</a>				
<b>4. Whether Academic Calendar prepared during the year?</b>	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="http://www.jjsdegreecollegemihijam.com/academiccalendar">http://www.jjsdegreecollegemihijam.com/academiccalendar</a>				
<b>5. Accreditation Details</b>					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	C	1.89	2017	27/11/2017	26/11/2022
<b>6. Date of Establishment of IQAC</b>			15/12/2015		
<b>7. Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,</b>					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
UG	Grant In Aid	State Government	2022	3000000	
<b>8. Whether composition of IQAC as per latest NAAC guidelines</b>			Yes		
• Upload latest notification of formation of IQAC			<a href="#">View File</a>		

<b>9.No. of IQAC meetings held during the year</b>	<b>02</b>
<ul style="list-style-type: none"> <li>Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?</li> </ul>	<b>No</b>
<ul style="list-style-type: none"> <li>If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>	<a href="#">View File</a>
<b>10.Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	<b>No</b>
<ul style="list-style-type: none"> <li>If yes, mention the amount</li> </ul>	
<b>11.Significant contributions made by IQAC during the current year (maximum five bullets)</b>	
<p>1. Assessment of Attainment of Outcomes in Outcome Based Education paradigm  2. Faculty Development Programmes  3. Organizing Student Induction Programme  4. Initiatives for enhancing online teaching-learning initiated. ICT facilities were enhancing including interactive boards and creation of e-Contents.  5. Multiple level Award programs were introduced for motivation.</p>	
<b>12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year</b>	
Plan of Action	Achievements/Outcomes
Enhancing Online Teaching Learning	All faculty were trained with online teaching and e-content generation
Research enhanceive initiatives	more teachers and students applied for various research events and publications.
Quality enhancement Initiatives	Various measures were taken in departments to promote quality in education
Departmental Visits by IQAC	Internal academic audit was completed
<b>13.Whether the AQAR was placed before statutory body?</b>	<b>Yes</b>

- Name of the statutory body

Name	Date of meeting(s)
Governing Body	25/02/2022

#### 14. Whether institutional data submitted to AISHE

Year	Date of Submission
YES	24/12/2022

#### 15. Multidisciplinary / interdisciplinary

The institution is not well-equipped to implement NEP regulations in its curriculum. However, we are working towards it. The teaching learning pedagogy adopted in this institution ensures amalgamation of intellectual, scientific, emotional, social and cultural development among its students. Apart from the newly introduced credit-based courses, all the students at graduation level complete 4 audit courses, each on environmental studies, disaster management, intellectual property rights and gender studies. Seminars/ workshops/ training programs have been introduced which enables the integration of humanities and science with STEM. Social service activities mediated by NSS, NCC, relevant clubs and committees in the college play a pivotal role in sensitizing students towards environmental, social and health issues. The institution is looking forward to offer a multidisciplinary flexible curriculum that enables multiple entry and exits. Collaborative research projects involving staff, students, government agencies, NGOs and different departments are planned to be undertaken to address the issues and challenges faced by the society. These initiatives foster the capacity building of the youth into responsible citizens.

#### 16. Academic bank of credits (ABC):

The institution is eagerly awaiting to register under the ABC to permit its learners to avail the benefit of multiple entries and exit during the chosen programme, and to enable credit transfer. These initiatives would be highly beneficial to slow learners and provide flexibility to students to learn as per their ability and convenience. The provision for the same would be implemented as per the directives of the state government and respective University. The institution has MoU with other institutions for collaborative

ventures. Faculty members are actively engaged in designing their own curricular and pedagogical approaches within the approved framework through Learning Management System. Students are encouraged to enrol and successfully complete courses through online platforms such as Swayam, Coursera etc. to enrich their learning experience. Currently, they can earn extra credits through activities such as NSS, NCC, sports and fine arts.

#### **17.Skill development:**

We focus on skill development that enables students to acquire desired competency levels. The college has implemented a curriculum and syllabus in the paradigm of Outcome Based Education, which focusses on skill development and outcomes of learning. In addition, the institution provides capacity building programmes and skill inculcation training programmes to all final year Undergraduate and students under the guidance of Placement and Career Counselling Cell.

#### **18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)**

The institution has been following Indian knowledge system deep from its roots. We believe in imparting education in the regional or first language of the student, as this will help them to understand the concept better and reinstate the knowledge in them for ever for implementation. Faculty members are encouraged to provide the classroom delivery in bilingual mode (English and vernacular languages). The promotion of Indian languages, arts and traditions is also facilitated through competitions organized during the annual day festival. Competitions such as essay writing, poetry, speech competition, folk song, folk dance and skit encourage students to stay connected with their rich Indian culture and heritage.

#### **19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):**

Outcome-Based Education (OBE) is a pedagogical model that entails the restructuring of curriculum, pedagogy and assessment practices to reflect the achievement of high-order learning, as opposed to a mere accumulation of course credits. While the traditional education system focuses on what is taught, OBE places emphasis on what is learned, which is a student-centric model. IQAC organized multiple faculty development programmes on Outcome based Education (OBE) to understand and implement the concept better. All the faculties of the college were discussed about OBE. Based on it, all courses were tried to be designed under OBE paradigm with Program Outcomes (PO), Program Specific Outcomes (PSO) and Course Outcomes (CO) specified. The integration of OBE in curriculum is yet under process.

<b>20.Distance education/online education:</b>	
<p>After the COVID situation, the students have started attending and responding appropriately to online classes, it provides ample flexibility to students to learn and explore as per their requirements at their pace. During the pandemic, most of the classes were conducted online and faculty members and students have gained experience on working with digital tools like Google Tools, Online Whiteboards, YouTube to develop and deliver e-content, short videos, interactive power point presentations and other online content. Students are also encouraged to engage in courses offered by online portals such as Swayam, Coursera etc. to widen their sphere of knowledge and understanding and sharpen their skills.</p>	
<b>Extended Profile</b>	
<b>1.Programme</b>	
1.1	<b>26</b>
Number of courses offered by the institution across all programs during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
<b>2.Student</b>	
2.1	<b>335</b>
Number of students during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
2.2	<b>1400</b>
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
2.3	<b>113</b>
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	<a href="#">View File</a>
<b>3.Academic</b>	
3.1 Number of full time teachers during the year	24
File Description	Documents
Data Template	<a href="#">View File</a>
3.2 Number of Sanctioned posts during the year	24
File Description	Documents
Data Template	<a href="#">View File</a>
<b>4.Institution</b>	
4.1 Total number of Classrooms and Seminar halls	6
4.2 Total expenditure excluding salary during the year (INR in lakhs)	153531
4.3 Total number of computers on campus for academic purposes	2
<b>Part B</b>	
<b>CURRICULAR ASPECTS</b>	
<b>1.1 - Curricular Planning and Implementation</b>	
1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process	
As an affiliated college of SKM University, Dumkait follows the syllabus prescribed by the University adhering to its guidelines regarding the number of lectures and tutorials allocated to different courses. The college offers courses calibrated to cater to a range of student educational backgrounds, language skill levels	

and career aspirations. The Curricula enable acquisition of deeper knowledge at specialized areas of interest, develop character, ethical and constitutional values, intellectual curiosity, scientific temper, creativity, and spirit of service proposed in NEP 2020. Alignment of different frameworks depicts the level of attainment of knowledge acquisition and skill development in students.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="#">NIL</a>

#### 1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Our institution has been trying to build its own academic calendar as per the University guideline and self requirements so that we can adhere to the needs of the students, activities and other particulars. It has been on a transformative journey by initiating significant reforms to enhance our Continuous Internal Evaluation (CIE) system. These reforms were strategically designed to elevate the quality of education and ensure holistic development of our students. Firstly, we revamped our assessment methods. Moving beyond traditional exams, we introduced a diversified range of assessment tools such as project-based assessments, presentations, and peer evaluations. This shift promotes critical thinking, creativity, and practical application of knowledge. Secondly, we strengthened feedback mechanisms. We implemented regular feedback loops between students and faculty to foster open communication and improvement. Anonymous surveys and suggestion boxes were introduced to encourage candid input. Furthermore, we adopted technology-driven solutions to streamline assessment processes, making them more efficient and transparent. Online platforms were deployed for submission, evaluation, and result dissemination, ensuring data accuracy and accessibility. To promote a learner-centric approach, personalized learning pathways were introduced. Students were encouraged to set academic and personal development goals, aligning their learning experiences with their aspirations. Lastly, faculty development programs were expanded to equip educators with innovative teaching methodologies and assessment techniques. These reforms have empowered our institution to provide a more engaging, equitable, and learner-focused education system, aligning with the evolving needs of the 21st century. We remain committed to continuous improvement and



**adaptability in our pursuit of excellence.**

File Description	Documents
Upload relevant supporting documents	<a href="#">View File</a>
Link for Additional information	<a href="#">NIL</a>

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

**D. Any 1 of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	<b>No File Uploaded</b>

## **1.2 - Academic Flexibility**

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

**26**

File Description	Documents
Any additional information	<b>No File Uploaded</b>
Minutes of relevant Academic Council/ BOS meetings	<b>No File Uploaded</b>
Institutional data in prescribed format (Data Template)	<b>No File Uploaded</b>

**1.2.2 - Number of Add on /Certificate programs offered during the year**

**1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)**

0

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template )	No File Uploaded

**1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year**

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**1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year**

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

**1.3 - Curriculum Enrichment****1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum**

The institution envisions the transformation of youth towards an enlightened society made possible through the conscious efforts of integrating cross cutting issues relevant to Gender, Environment and Sustainability, Human Values and Professional Ethics into the curriculum. Several courses in the curriculum directly focus on: Development of socially responsible and ethical behavior. Address professional ethics and ethical issues in the respective disciplines. Gender sensitization and Gender related issues. Common courses in Languages, Gender Studies, Voices of Women are some which have thrust area on gender sensitization. Topics related to environment studies and mandatory audit courses on Environment Studies and Disaster Management.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	No File Uploaded

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

02

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	No File Uploaded

### 1.3.3 - Number of students undertaking project work/field work/ internships

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File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	No File Uploaded

## 1.4 - Feedback System

1.4.1 - Institution obtains feedback on the

B. Any 3 of the above

**syllabus and its transaction at the institution  
from the following stakeholders Students  
Teachers Employers Alumni**

File Description	Documents
URL for stakeholder feedback report	No File Uploaded
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	No File Uploaded

**1.4.2 - Feedback process of the Institution may be classified as follows**

**B. Feedback collected, analyzed and action has been taken**

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	<a href="#">NIL</a>

## **TEACHING-LEARNING AND EVALUATION**

### **2.1 - Student Enrollment and Profile**

#### **2.1.1 - Enrolment Number Number of students admitted during the year**

##### **2.1.1.1 - Number of sanctioned seats during the year**

**2800**

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	<a href="#">View File</a>

#### **2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)**

##### **2.1.2.1 - Number of actual students admitted from the reserved categories during the year**

144

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of seats filled against seats reserved (Data Template)	No File Uploaded

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The college has put in place an effective mechanism to assess the learning levels of the students, and thereafter, to organize specific programmes for advanced learners and slow learners. During Student Induction Programme post-admission, the freshers are oriented on the importance of assessment of learning levels, apart from orientation towards college curricula, various curricular, co-curricular and extra-curricular activities of the college, learning opportunities available in the campus, available facilities and infrastructure. The classification of students on learning levels is based on the marks scored in the entry level assessment test. Based on the marks secured, students are classified as slow, advance and medium learners. The college has introduced psycho-metric test as an additional tool to assess the multiple intelligence of the students.

File Description	Documents
Link for additional Information	<a href="#">NIL</a>
Upload any additional information	No File Uploaded

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
335	24

File Description	Documents
Any additional information	No File Uploaded

## 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Learning with us has been made more and more student centric by introducing innovative and interactive learning tools and methods which constitute experiential learning, participative learning and problem-solving methodologies. The advantage of student-centered learning is apparent where learning is joy, learning is engaging and adapted to a student's needs and interests, resulting in enhanced memorization and catering to individual learning goals.

Different student centric methods commonly used are given below.

**Experiential Learning:** Educational field trips and industry visits. Student Internships at institutions and industry. Student teaching and Seminars Volunteering through palliative care Drama, Art, skits, etc.

Extension activities in the college are aimed service learning.

**Participative Learning:** Interdisciplinary projects. Hands on Workshops and laboratory Experiments. Group discussions and peer learning. Webinars Flipped Method of Teaching MOOC Courses

**Problem Solving Methods:** Project based learning Quiz Learning through games Assignment

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	<a href="#">NIL</a>

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

After the lockdown period, online teaching-learning is trending among the stakeholders. Hence, the College is competing to adequately and sufficiently be equipped with ICT infrastructure to enable all teachers to utilise the newest technological developments in the field of Information and Computer Technology. But there are many financial constraints due to which we are not able to reach our goals. However, we have enthusiastic teachers who promote efforts of contributing towards this goal and conduct classes from their personal equipments. The teachers have been very supportive to upgrade themselves and provide education to the students as per current requirement.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	<a href="#">NIL</a>

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

20

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	No File Uploaded
Circulars pertaining to assigning mentors to mentees	No File Uploaded
mentor/mentee ratio	No File Uploaded

### 2.4 - Teacher Profile and Quality

#### 2.4.1 - Number of full time teachers against sanctioned posts during the year

24

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

#### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

##### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

7

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	<a href="#">View File</a>

### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

#### 2.4.3.1 - Total experience of full-time teachers

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	No File Uploaded

### 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

As during the year, all the external exams were on hold by the respective University, hence regressive internal assessments were conducted by all the departments, both online and offline, whenever permitted and scheduled.

Course and work allotment to members of the faculty is decided at the department meeting. Based on this, the teaching plan for each course is prepared by the respective faculty in advance. This includes topics to be covered, mode of, mode of internal assessment etc. HOD reviews the progress of the teaching and assessment plans from time to time. COs are attained through (i) Mandatory questions (MQs) included in Continuous Internal Assessments and (ii) Mandatory Assessments (MAs) namely, Mini project, Assignments, Case study, etc.



File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

College has taken numerous steps to reform the examination procedures and processes and integrate Information Technology into the evaluation system. The questions papers go through various stages of approval and then after conduction, the results are declared in the college website and also on notice board. A grievance cell is appointed to meet the relavent needs of the students. Propoer rules and regulations are formed to maintain transperancy in the conduction and addressal of such events.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	<a href="#">NIL</a>

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

We have incorporated Outcome-based education (OBE) paradigm into the lesson plan, after having organized several training programs and workshops for the faculty and members of Boards of Studies. OBE ensures that educational activities focus on Learning, based on achievable and measurable outcomes. The number of training programs, workshops, and internal deliberations on OBE for the faculty and involvement of employers, alumni and academic experts helped the institution define the POs, PSOs and COs for respective programmes and courses.

The Vision, Mission, POs, PSOs and COs are communicated to the faculty members through Printed form, College Manual, Academic management System and College website. These are communicated to the students, through the College Academic Calendar, College website and through the Department Notice Boards. Soft copies of syllabus with PSOs and COs are shared with the students through Moodle. During the Students Induction Programme for the fresher's POs, vision, mission and core values of the college are exposed to the new comers

extensively in detail. Teachers who handle various courses explain course outcomes and relate such outcomes to POs and PSOs while introducing the course at the beginning of a semester

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The Following steps are involved in the direct method: Map COs to PSOs and POs Compute the average scores of mapped COs for each PSO and PO. Convert the resulting value to 100 and take 75% of it as the contribution from direct method. Compute the scores corresponding to PSOs and POs from exit survey report. Convert the resulting value to 100 and take 25% of it as the contribution from indirect method. Resulting sum of the scores from direct method and indirect method will give the overall scores of PSOs and POs. T-he levels of attainment are set as: High (76-100), Moderate (51-75) and Low (0-50).The level of attainment is periodically reviewed and updated by incorporating the previous year's result. The results are analysed department-wise and corrective measures are taken if necessary.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	<a href="#">NIL</a>

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

113

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

## 2.7 - Student Satisfaction Survey

**2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)**

[not designed till now](#)

## RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 - Resource Mobilization for Research

**3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

**3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

00

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

**3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year**

**3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year**

00

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	<a href="#">NIL</a>

### 3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

#### 3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

21

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

### 3.2 - Research Publications and Awards

#### 3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

##### 3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

00

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	No File Uploaded

#### 3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

##### 3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

00

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	No File Uploaded

### 3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Conducted various events including programmes under Swatch Baharat Abhiyan, Aids Awareness, Anti-Narcotic Drive, Community-Village Engagement, Gender Equality, Child and Women Welfare, Health and Environment Protection. The college declared a tobacco free education institution under the National Tobacco Control Programme.

Modes of Sensitising Students: Students are made aware of social issues through Seminars, Webinars, Onsite Visits and Day observances Mandatory Student Social Service for 6 days per academic year as part of the curriculum Extension activities under various schemes like Swatch Bharat Abhiyan through NSS and student club.

1. Plantation
2. Awareness regarding COVID and other diseases
3. Activating and promoting blood donors in the society
4. Swatch bharat abhiyan champaign
5. Awareness on health and hygiene
6. Musical Event for charity fundraisal programme

other events like Life skill training, Aids Awareness, Anti-Drug Drive, Community Village Engagement, Gender Equality, Child and Women Welfare, Health, Agriculture Ventures and Environmental Protection. Modes of Sensitizing Students: MoU with Alpha Palliative Care impact students to shoulder their social responsibilities. Students have also participated in cleaning campaigns, staged street dramas, and, the Campaign against Drug Use and Illicit Trafficking.

File Description	Documents
Paste link for additional information	<a href="#">NIL</a>
Upload any additional information	No File Uploaded

### 3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

#### 3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

**NIL**

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

### 3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year

#### 3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

**00**

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	No File Uploaded

### 3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

#### 3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/

**NCC/ Red Cross/ YRC etc., during the year**

00

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	No File Uploaded

**3.4 - Collaboration****3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year**

NIL

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	No File Uploaded
Any additional information	No File Uploaded

**3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year****3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year**

00

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	No File Uploaded

**INFRASTRUCTURE AND LEARNING RESOURCES****4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Institution has an eco-friendly, learning friendly and inclusive Campus and has 6 class rooms with one class room with ICT facility. Institution has Computer lab along with 6 practical labs, equipped library, separate toilets for students and staff (gender-wise)

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="#">NIL</a>

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Multi purpose area for sports, yoga sessions, cultural activities, indoor and outdoor games.

Institution has Indoor / Outdoor games facility. Like Carom, Chess & Ludo. Institution has own play ground. Institute promotes the outdoor games like Cricket, Football, Basket Ball & Badminton.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="#">NIL</a>

**4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.**

1

**4.1.3.1 - Number of classrooms and seminar halls with ICT facilities**

1



File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="#">NIL</a>
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	No File Uploaded

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	No File Uploaded

## 4.2 - Library as a Learning Resource

### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The library is lacking on being upgraded to an E-library however, the computer lab is used as the centre for online learning. the students are given access to many portals like e-ShodhSindhu Shodhganga, e-books, pg-pathshala, SWAYAM, etc

However, in near future we are planning on establishing E-library and Online Public Access Catalogue (OPAC) for the students and teachers to participate in research activities. The library is equipped with weplib 2.1 fully automated version to support the students for issue and deposit of books.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	<a href="#">NIL</a>

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources**

**E. None of the above**

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	No File Uploaded

**4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)**

**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

00

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	No File Uploaded

**4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)**

**4.2.4.1 - Number of teachers and students using library per day over last one year**

5

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	No File Uploaded

### 4.3 - IT Infrastructure

#### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The institution is committed to provide secure and sophisticated Information Technology Infrastructure in the campus in terms of hardware, software and internet facilities. The IT policy ensures proper access to IT resources and prevent their misuse by the students or other stakeholders.

Internet Connection with 5MBPS Bandwidth of dedicated Leased Line is also available.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="#">NIL</a>

#### 4.3.2 - Number of Computers

03

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	No File Uploaded

#### 4.3.3 - Bandwidth of internet connection in the Institution

D. 10 - 5MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

**4.4 - Maintenance of Campus Infrastructure****4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)****4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)**

153531

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	No File Uploaded

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The institution has well-defined Policy and Procedure for maintenance of infrastructure and facilities and its utilization. Every department maintains stock register and an annual stock verification is carried out. The college office maintains a maintenance report register. Logbooks are maintained. Security and safety equipment are maintained with support of experts. Class Rooms, Seminar/conference Hall and Auditorium to utilize common amenities, bookings are done with the approval of the principal. The routine maintenance and cleaning of the campus.

**IT Infrastructure:** The technical staff is in charge of Preventive and Corrective maintenances. A technical committee comprising 3 faculties is responsible for college LMS. E-Waste strategies are followed for obsolete IT equipment  
**Laboratories:** The laboratory assistants take care of the laboratories. Logbooks are maintained in laboratories  
 Fire Extinguishers are installed.

**Sports Infrastructure** The proper utilization and maintenance of the sports Infrastructure is the responsibility of Physical Education Department.

**Library Maintenance** and augmentation of the library facilities are regularly done Pest management is executed as a Preventive Maintenance  
 Smoke/Fire Detectors are annually checked.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="#">NIL</a>

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

50

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	No File Uploaded

#### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

##### 5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	No File Uploaded

<b>5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills</b>	<b>D. 1 of the above</b>
<b>File Description</b>	<b>Documents</b>
Link to institutional website	<a href="http://www.jjsdegreecollegemihijam.com">http://www.jjsdegreecollegemihijam.com</a>
Any additional information	<b>No File Uploaded</b>
Details of capability building and skills enhancement initiatives (Data Template)	<b>No File Uploaded</b>
<b>5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year</b>	
<b>0</b>	
<b>5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year</b>	
<b>0</b>	
<b>File Description</b>	<b>Documents</b>
Any additional information	<b>No File Uploaded</b>
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	<b>No File Uploaded</b>
<b>5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees</b>	<b>D. Any 1 of the above</b>

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

00

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

31

File Description	Documents
Upload supporting data for student/alumni	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of student progression to higher education	No File Uploaded

### 5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

#### 5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government

**examinations) during the year**

0

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded

**5.3 - Student Participation and Activities****5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

00

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	No File Uploaded

**5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )**

The Students Union/Council is an internally elected body to promote and facilitate co-curricular and extra-curricular activities of the college. The elected student representative is mentored by Principal and IQAC. The student's Union meets regularly. The important events planned and organized by the College Union are: Annual day, Sports Fest, College Day, etc. The College Union ensures student participation in observing important national/international days. Every department has a Department Students Council which closely involves with all activities of the department such as organizing inter-collegiate fests and events Student Representations in



**Academic & Administrative bodies/ Committees of the institution is ensured.**

File Description	Documents
Paste link for additional information	<a href="#">NIL</a>
Upload any additional information	No File Uploaded

**5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)**

**5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year**

00

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	No File Uploaded

**5.4 - Alumni Engagement**

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

**Not much activity were conducted due to COVID lockdown. Hence the Alumni association remained inert.**

File Description	Documents
Paste link for additional information	<a href="#">NIL</a>
Upload any additional information	No File Uploaded

**5.4.2 - Alumni contribution during the year (INR in Lakhs)**

**E. <1Lakhs**

File Description	Documents
Upload any additional information	No File Uploaded

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The vision of the founders of the college was to spread and disseminate the light of knowledge in the Santhal area. It also aims to impart a liberal, modern, sound and quality education to the poor and downtrodden students at an affordable cost, especially to the tribal from the poorest strata of the society and most rural background, in frontier areas of modern education, apart from the fundamental streams. The vision also includes making excellence the focal point of education in the region through an arrangement of essential curricular and cocurricular tools.

**Mission statement:** To inspire the academic environment for promotion of quality teaching learning activities for the students. To promote scientific temper among the students so that they can develop the ability to change the society. To provide quality education in the fields of arts, Science, Commerce, Technology, Management, Vocational Education at an affordable cost. To promote the participation of the stakeholders for quality assessment, quality up gradation and sustenance.

**Core Values:** Making its students a good informed citizen so that they can work for the welfare of society. Nurturing the students to help them acquire necessary skills and competence for quality living. Helping the students inculcate traditional Indian values.

File Description	Documents
Paste link for additional information	<a href="#">NIL</a>
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The effective Leadership is reflected in various institutional

practices such as decentralization and participative management as given below: The Governing Body constitutes the supreme body that formulates governance and general Policies and takes major Financial and Developmental Decisions Governing Council formulates the Academic and Administrative Policies, approves new Programmes and Annual Budget.

College Council of elected staff representatives in addition to the HoDs empowered to consider and report on cases of discipline referred to it by the principal. The Heads of Departments are empowered to run regular functioning of the college exercising collegiality with the faculty of the department. IQAC Coordinator is authorized to verify appraisal report for faculty promotion and ensuring larger representation of teachers in strategic decisions.

Students participate in governance of college through Students Union and Students Council

File Description	Documents
Paste link for additional information	<a href="#">NIL</a>
Upload any additional information	No File Uploaded

## 6.2 - Strategy Development and Deployment

### 6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Following the Institutional SWOC analysis, through the deliberations and consultations with all stakeholders, Strategic Plan was evolved, encompasses thrust areas or key pillars to realize the vision of the college.

1. Admission of Students:

2. Industry Interaction / Collaboration

3. Library, ICT and Physical Infrastructure / Instrumentation

4. Research and Development

5. Teaching and Learning

6. Examination and Evaluation

Teachers in charge of respective department play a proactive role in

decision making process and enjoy considerable autonomy in running of their departments. Teachers and coordinators of various cell/committees influence institutional policies besides discharging motivating roles to develop cultural and social consciousness through co-curriculum activities. Even, our NSS and NCC unit has been doing commendable job in this regard.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	<a href="#">NIL</a>
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The institution is well organized and has a well defined structure of institutional bodies for effective implementation of policies, administrative setup, appointment and service rules and procedures followed. The institution respects the transparency in delegation of power, responsibilities and accountability. It has a Governing Body (GB) looking to achieve vision and mission of the institution. It has a well-defined organizational pyramid which keeps attention to enhance our institution at its best. Top-level position consists of Governing Body (GB), The Secretary, and The Principal. The Middle level consists of Heads of Department, Coordinators of vocational courses, Coordinators of various cells/committees and Head of accounts. Third-level position consists of teaching and non-teaching members deployed under Heads of Department. The members of third level position are laboratory assistants, demonstrators. The nonteaching members like clerks, admission in charges, data entry operators function under the Principal.

File Description	Documents
Paste link for additional information	<a href="#">NIL</a>
Link to Organogram of the Institution webpage	<a href="#">NIL</a>
Upload any additional information	No File Uploaded

### 6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

C. Any 2 of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	No File Uploaded

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Welfare measures for teaching staff and non-teaching staff:

1. Employees Provident Fund as per EPF rules: Keeping in view generating saving tendency among employees, the institution contributes specific amounts towards EPF of an employee.
2. Full paid maternity leave benefit.
3. Advance salary to employees in case of emergency or medical exigencies on humanitarian ground.
4. Salary is credited to staffs (teaching/non-teaching) in their respective bank accounts.
5. Dedicated Bank Branch adjacent institution campus.
6. Dearness Allowance.
7. Institution has multicultural environment. Management ensures the celebration of all festivals together like Saraswati Puja, etc.
8. Teachers Common Room.
9. Safe drinking water facility and installation of water coolers at various points in the campus.

10. First-aid boxes at prominent locations in the campus.
11. Grants for various kinds of leaves.
12. Exclusive Parking facility for two wheelers and four wheelers.
13. Encouraging faculty members to enhance their qualifications like Ph.D.
14. All teaching and non-teaching members are treated at par in obtaining benefits from the institution.

File Description	Documents
Paste link for additional information	<a href="#">NIL</a>
Upload any additional information	No File Uploaded

**6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year**

**6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

**6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**

**6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	No File Uploaded

**6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**

**6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

0

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	No File Uploaded

**6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff**

**The institution has no performance appraisal system for teaching and non teaching staff.**

File Description	Documents
Paste link for additional information	<a href="#">NIL</a>
Upload any additional information	No File Uploaded

#### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Regular annual external financial audit is conducted in our institution by a certified CA. The Bursar of the institution checks financial transactions meticulously throughout the financial year.

The institution demonstrates a commitment to financial transparency and accountability by conducting both internal and external financial audits on a regular basis. Internally, financial audits are performed at predetermined intervals throughout the fiscal year by a team comprising of the Chairman, IQAC coordinator, Teacher representative. These internal audits involve a thorough examination of financial records, budgets, and expenditures to identify any discrepancies or areas needing improvement. Externally, the institution engages independent audit firms to conduct annual financial audits in accordance with established accounting standards and regulations. These external audits provide an unbiased assessment of the institutions financial health and compliance. The dual approach of internal and external audits ensures that the institutions financial practices remain robust, ethical, and aligned with regulatory requirements.

File Description	Documents
Paste link for additional information	<a href="#">NIL</a>
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0



File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The institution has no particular strategy for the mobilisation of funds. It however takes particular care that whatever resources are at hand, can be used in the optimum manner. First of all the need is ascertained through meetings with BoG and the steps are taken accordingly.

The annual financial planning is done and financial decisions are taken by the Planning Board, Finance Committee and the Management Committee.

File Description	Documents
Paste link for additional information	<a href="#">NIL</a>
Upload any additional information	No File Uploaded

### 6.5 - Internal Quality Assurance System

#### 6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The collecting, processing, and retrieval of documents are streamlined and conducted from time to time. The system is run with access by faculties, heads of departments, coordinators of cells and committees and IQAC coordinator. IQAC has put into practice a number of strategies for the institution's staff to continue their professional development.

Every year, IQAC offers faculty enrichment programmes on topics including higher education, research methodology, writing research papers, plagiarism, and other pertinent global trends.

Mentoring, code of conduct, professional ethics, teacher soft skills,

teaching resources, and learning management systems like Moodle were the focus of professional development programmes.

Curriculum Enrichment Workshops: a number of educational initiatives aimed at educating teachers on outcome-based learning, redesigned curricula, autonomy, and question banks.

File Description	Documents
Paste link for additional information	<a href="#">NIL</a>
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC has initiated a few initiatives which have shown fruitful results, they are as follows:

1. Academic review in the beginning and end of the session: Admission committee and Time-table committee have been constituted for designing policies and schemes for new admission in the beginning of the session and formulation of time-table for online/offline classes. At the beginning of the session meeting of both the mentioned committees are done with the chairperson i.e. Principal of the institution. At the end of the session, the plans carried out are reviewed to re-plan the things for the next session.
2. IQAC has been doing tremendous job of analyzing results of the institution after declaration of results at the end of the session: IQAC tabulates the final results, calculate the pass percentage of each department, tabulation involves extensive task of analysis of results on the basis of different category of students i.e. gender based, minority based and on the basis of OBC, SC, ST candidates.
3. Promotion of ICT based learning: IQAC conducted FDP programs for ICT based learning. The institution has a few well equipped class rooms with overhead projectors, smart boards. The IQAC motivates that pedagogy is done through interactive session based on PPT, Videos etc

File Description	Documents
Paste link for additional information	<a href="#">NIL</a>
Upload any additional information	No File Uploaded

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	<a href="#">NIL</a>
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	No File Uploaded

## **INSTITUTIONAL VALUES AND BEST PRACTICES**

### **7.1 - Institutional Values and Social Responsibilities**

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

College organizes various programs based on annual gender sensitization action plan to ultimately achieve Goal 5 (Gender Equity) of the United Nations Sustainable Development Goals (UNSDG). By upholding our core values "Integrity, Diversity and Compassion", we promote gender equity, gender sensitization and women empowerment.

1. Women Faculty in Administrative positions.

2. Gender Sensitization Programs. Women's Cell, Equal Opportunity Cell, Gender Champion Programme, Internal Complaints Committee, Anti-

Ragging Cell and Grievance Redressal Cell. Awareness Sessions during Student Induction Programmes. Gender Equity Policy and Gender Audit Report.

3. Close monitoring at the entry gates. Compulsory ID cards for staff and students. Girls' Hostel with security personnel. Counselling Room. Sanitary pad vending machine, common rooms, ambulance on call and restrooms. Day Care Facility.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

**E. None of the above**

File Description	Documents
Geo tagged Photographs	No File Uploaded
Any other relevant information	No File Uploaded

**7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management**

In accordance with the college's commitment for a sustainable environment, the college maintains a very stringent and ecofriendly waste management mechanism. All the stakeholders are directed to take the ethical responsibility in reducing individual waste generation. Waste Management Policy is strictly followed in the campus from generation of waste to disposal of waste. The main steps in the waste management include: Generation of waste Segregation of waste Handling of waste Disposal of waste Solid waste management, Ban on Single-use Plastic. Flex displays are replaced by Cloth

Banners and Digital Displays. Proper collection, disposal and recycling of solid wastes. Cleaning Drives Liquid waste management Two sewage treatment plants Scientifically designed liquid-waste disposal system Use of micro-pipettes and micro-scale techniques E-waste management E-waste disposal through approved agency Refilling of laser toners instead of replacement Upgradation of monitors LCD/LED Usage of Rechargeable batteries Hazardous Chemical Waste Management Green chemistry policy is followed Proper treatment of the produced hazardous affluent No bio-medical/radioactive waste.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	No File Uploaded

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	No File Uploaded

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. landscaping with trees and plants

B. Any 3 of the above

File Description	Documents
Geo tagged photos / videos of the facilities	No File Uploaded
Any other relevant documents	No File Uploaded

### 7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

**7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities**

C. Any 2 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The college believes in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities. Students in the college are admitted from various backgrounds without any discrimination regarding the region, religion, gender, colour, etc. Women Empowerment Cell, Anti Ragging Cell carry on various activities in this direction. IQAC along with these committees have organised events like Constitution Day, Youth Day, National Unity Day, Human Rights Day, Parakram Diwas, International Women Day and Role of Education in Women Empowerment to promote tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities. The NSS and NCC units of the college participate in various activities to promote tolerance and harmony. Apart from these some subjects have topics on these issues in their syllabi.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

College believes in creating holistic citizens and organizes various programmes to sensitize students and employees to the constitutional obligations: values, rights, duties and responsibilities of the

citizens.

Annual conduct of Student Induction Program.

Reflection on Preamble of Indian Constitution. Incorporation of the fundamental rights and duties in the curriculum.

Value Education. Celebration of Independence Day, Republic Day and Constitution Day.

Cleaning drive and Gender activities. • Participation in Democratic Process.

Engagement with the local community. The effectiveness of the awareness programmes and sensitization on duties, values, obligations and responsible citizenship is evident from the committed engagement of the students and staff of St. Thomas College, in the community development and civic consciousness expressed in action.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	No File Uploaded
Any other relevant information	No File Uploaded

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized**

D. Any 1 of the above



File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Institution celebrates / organizes national and international festivals, events and festivals. The college observes/celebrates National days of importance to mark and promote Nationhood and National integration; and International days of importance to educate students on issues of concern, to mobilize political will, to foster harmony, and to celebrate and reinforce achievements of humanity. Seminars, talks, awareness classes, pledge taking, competitions, cultural programmes and group discussions are the means to celebrate such important events and the sensitization generated thus, constitutes an integral part of education at JJS degree college.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

I. "FACULTY DEVELOPMENT PROGRAMME" Objectives "To develop equipped faculty for carrying ICT based learning. To make ICT user friendly in teaching and self-learning.

The Context: The institution faced few difficulties in motivating

the participants to join the program.

**The Practice:**Successful FDPrelated to fundamentals of computers and Ms. Office

**Evidence of Success:** Our faculty members became techno-friendly,accepted technology,data sharing in MS Excel,through electronic mails etc.

## II. Conducting Online Classes

**Objectives:** To provide quality education to the students during the lockdown period.To counsel the students on issues related to them.

**Context:** The spread of COVID -19 virus and the sudden declaration of lockdown for an indefinite period left the institution as well as student in a state of confusion. The telephonic conversation could have solved the problems of only a microscopic number of students. Hence, the college decided to conduct online classes for the students.

**The Practice** The institution first created WhatsApp Groups for the students of each subject and started communicating with them. The teachers started sending study materials, useful links of NPTEL and YouTube to the students. Then the teachers started taking classes online on Zoom App (free version), Google Meet (free version) and other online platforms. **Obstacles Faced:** Creating the WhatsApp Group for the students was a very tiring and time-consuming task.

File Description	Documents
Best practices in the Institutional web site	No File Uploaded
Any other relevant information	No File Uploaded

## 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The vision and mission of JJS DegreeCollege,emanates from the farsightedness of the visionary founder. As the institution cherishes a longtimeservice, the institution has reaffirmed its vision of 'transforming the youth through holistic education towards an enlightened society'. 'To sensitize individuals towards social

welfare' is the vision of the Institution. To realize the vision of the founders of the college, all the activities of the college are prioritized in such a manner that the students are sensitized towards the pains and sufferings of the poor, downtrodden and deprived class of the society. The students are made aware of the fact that all are a part of the society and environment we live in. Hence, we have to take care of those also who are marginalized members of society and those who are suffering. During the unprecedented times of COVID - 19 lockdown, the Institution grabbed the opportunity of serving the needy people particularly through the NSSYogdan.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

### 7.3.2 - Plan of action for the next academic year

1. Buying more computer sets for academic activities.
2. Completion of restructuring of website.
3. Reducing touch-points for students for office work.
4. Installation of water coolers.
5. Reintroduction of biometric attendance.
6. Installation of Sanitary Pad Vending Machine and Sanitary Incinerator.
7. Plantation along the path leading to Commerce Block.
8. Installation of Photocopy Machine for students' use.
9. Enforcing the preparation of lesson plans in all departments.
10. Capacity enhancement of Chemistry Lab.
11. Exploring the possibility of converting a classroom into a make-shift auditorium.